

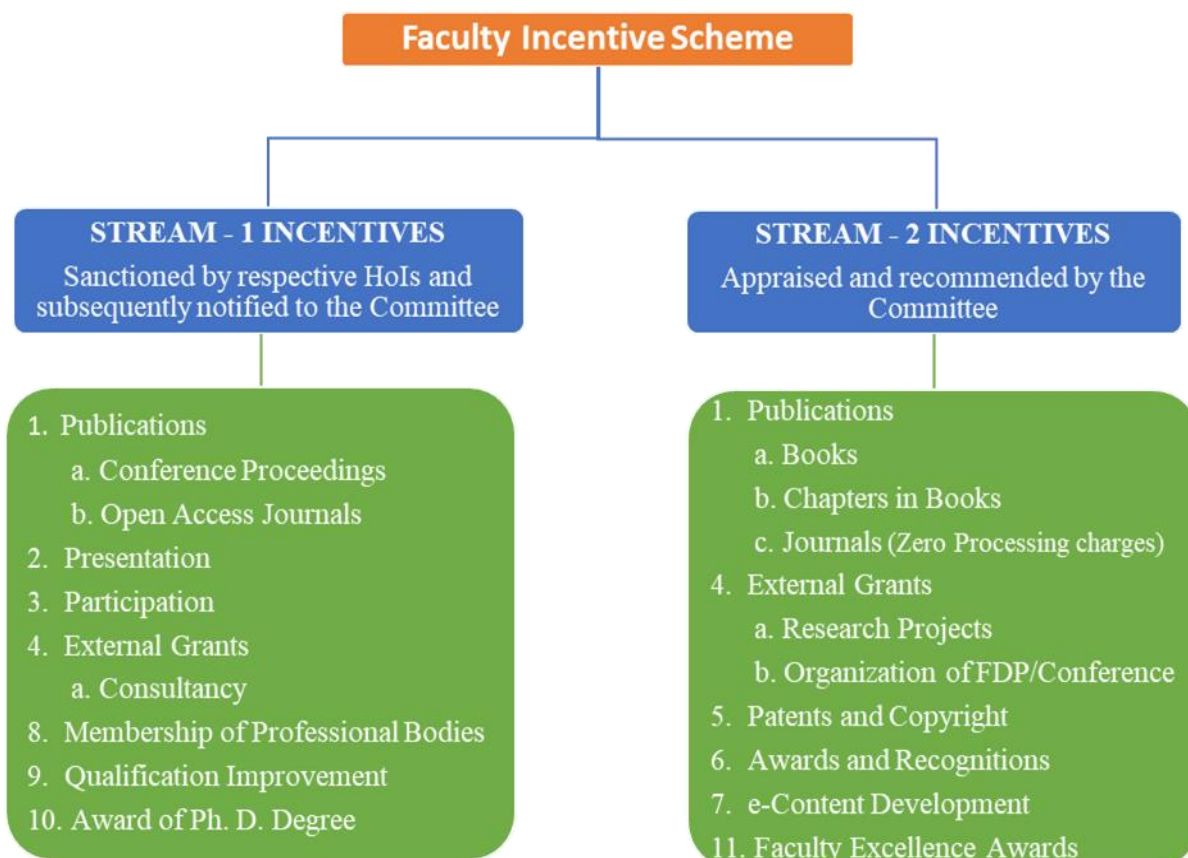
SULTAN UL ULOOM EDUCATION SOCIETY IMPLEMENTATION GUIDELINES FACULTY INCENTIVE SCHEME

The following shall be the broad guidelines for implementation of the Faculty Incentive Scheme approved by the BoG of SUES, in its meeting held on 28-08-2021 and subsequently notified by the Hon. Secretary through the Circular dated 28-10-2021.

The faculty incentive scheme committee (hence forth referred to as ‘The Committee’) constituted by the Hon. Secretary vide Order No. 487/SUES/2021/556 dated 18-11-2021 shall be responsible to appraise and recommend all the applications received from faculty members of constituent institutions of SUES.

For administrative convenience and timely disbursal of non-award incentives, the scheme shall be implemented by dividing it into two streams:

- i. Stream - 1: Incentives sanctioned by the HoI and later notified to the Committee.
- ii. Stream - 2: Incentives recommended by the Committee



THE PROCESS

Stream - 1

1. The Head of the Institution (HoI) is empowered to accord administrative sanction to the incentives listed under stream-1. The detailed list of incentives covered under stream-1 is attached as Annexure I of this document.
2. Financial sanction shall be sought from the Hon. Secretary by submitting the requisition form and checklist.
3. While sanctioning the incentives given in Annexure I, the HoI shall comply with the guidelines given in this document.
4. Application for availing the incentive under Stream I shall be processed by the HoI as and when received.
5. On the first Saturday of every month, the HoI shall submit the list of faculty members who have availed incentives under Stream I to the office of the Hon. Secretary, SUES.
6. The proforma for submission of the list of faculty members who have availed incentives under Stream I is given in Annexure III.
7. The committee shall place the list on record during its meeting in the last week of every month.

Stream - 2

1. The Faculty Incentive Scheme Committee formed by Hon. Sec., SUES shall appraise and recommend sanction of incentives listed under stream - 2. The detailed list of the incentives covered under stream - 2 is attached as Annexure II of this document.
2. The committee shall meet in the last week of every month and process the accumulated applications from various institutions.
3. The cut-off date for inclusion of application in any current month shall be 15th of that month or the next working day if 15th happens to be a public holiday.
4. While recommending sanctioning of the incentives given in Annexure II, the Committee shall comply with the guidelines given in this document.
5. The minutes of the recommendations shall be forwarded to respective HoIs after endorsement of the Hon. Secretary, SUES.
6. The HoIs shall notify the awardees after receiving the copy of the endorsed minutes of the recommendations.
7. Financial sanction for the awards shall be sought from the Hon. Secretary by submitting the requisition form and checklist
8. The occasion for presentation of the award shall be as given in Annexure IV.

GUIDELINES

SULTAN UL ULOOM EDUCATION SOCIETY FACULTY INCENTIVE SCHEME						
S. No.	Incentive for	Category	subcategory	Prerequisite	Incentive Amount (Rs.)	Remarks
CC - SUES stands for Constituent College of Sultan UI Uloom Education Society						
1	Publication	Books	Sole author	Peer reviewed / Recommended by duly constituted committee	Award of up to 20000 with a minimum of 10000	Per book
			i. The author shall submit the peer reviews from at-least three reviewers. The reviews should have been secured by the publisher prior to publication. For peer reviewed books, the award shall be Rs. 20000.			
			ii. In case the book is not peer-reviewed prior to publication, the HoI shall constitute a committee consisting of at least three senior faculty members (preferably professors), one of whom shall preferably be from another institution.			
			iii. The quantum of award for non-peer-reviewed books shall be based on factors like reputation of the publisher, whether the book is prescribed by any university, the score awarded by the reviewing committee etc. The committee is authorized to take decision on a case to case basis.			
			iv. The award for books published in e-book format only shall be determined by the committee on a case to case basis.			
			With co-author(s)	Peer reviewed / Recommended by duly constituted committee	Award as above shared in the ratio 60:40 / 50:25:25	Award split per book among 2 / 3 authors of CC-SUES
i. Eligibility criteria shall be same as prescribed for sole author						
ii. In case of more than three authors only the first three authors shall share the award.						
			Editor	Peer reviewed volumes / conference proceedings / Handbooks	Award of 10000	Per volume
i. Eligibility criteria for edited volumes and handbooks shall be same as prescribed for sole author of books.						
ii. The conference proceeding should be published by WoS / Scopus / ICI / UGC CARE / PubMed/ ERIC/ DOAJ/ IEEE Xplore / Taylor & Francis						

			Subsequent editions	Already published books	Award of Rs. 5000	Award split per book among authors of CC-SUES
		The author(s) shall submit the proof of a new edition in the form of a letter from the publisher. Reprint does not constitute new edition.				
	Chapters in Books	Sole author in edited volumes	Peer reviewed	Award of 2500	per chapter	
	<p>i. The author shall submit the peer reviews. The reviews should have been secured by the publisher prior to publication.</p> <p>ii. In case peer-reviews are not available, the HoI may get the chapter evaluated by a Departmental Committee consisting at least two senior faculty members (preferably professor(s) / Ph. D. qualified Associate Professor(s))</p>					
	Conference Proceedings	Conference Within India	First Author WoS / Scopus / ICI / UGC CARE / PubMed/ ERIC/ DOAJ/ IEEE Xplore / Taylor & Francis	Publication charges of 5000 per paper	Maximum of 3 papers per annum per author	
If the proceedings of a prestigious conference are not covered in the approved list, the HoI may request its inclusion with the approval of the Hon. Secretary						
		Conference Abroad	First Author WoS/ Scopus/ ICI/ UGC CARE / PubMed/ ERIC/ DOAJ/ IEEE Xplore / Taylor & Francis	Publication charges of 10000	Maximum of 3 papers per annum per author	
If the proceedings of a prestigious conference are not covered in the approved list, the HoI may request its inclusion with the approval of the Hon. Secretary						
	Journals (zero processing charges)		First Author WoS/ Scopus/ ICI/ UGC CARE / PubMed/ ERIC/ DOAJ/ IEEE Xplore / Taylor & Francis / EBBSCO / JGATE	Award of 7500	No annual limit	
If a prestigious journal is not covered in the approved list, the HoI may request its inclusion with the approval of the Hon. Secretary						
	Open Access Journals		First Author WoS/ Scopus/ ICI/ UGC CARE / PubMed/ ERIC/ DOAJ/ IEEE Xplore / Taylor & Francis	Publication charges of 10000	Maximum of 3 papers per annum per author	
If a prestigious journal is not covered in the approved list, the HoI may request its inclusion with the approval of the Hon. Secretary.						

2	Presentation	Conference	Conference within India	Organized by Institutions of National Importance notified by MoE-GoI, Deemed Universities / National Law Universities / reputed educational Institutions / private sector organizations	Participation cum publication charges of 2500	Maximum of 3 papers per annum per author
			The HoI shall sponsor faculty member to a conference only if his/her services in the institution can be spared.			
3	Participation	Conferences/ Seminars/ Workshops/ FDPs	Organized in India	Organized by Institutions of National Importance notified by MoE-GoI/Public Universities / National Law Universities / IPE / Governmental organisations / Deemed Universities	Participation charges of 5000	maximum per annum for 1 or multiple
			The HoI shall sponsor faculty member to a conference / Seminar / Workshop / FDP only if his/her services in the institution can be spared.			
4	External Grants	Research Projects	Sponsored	GoI / State Government / Universities / Industries / Corporate Bodies / International Organisations	Award of 2% of the received grant for projects over 1 lakh with minimum of 5000 and maximum of 50,000	To be Shared with co-investigator(s) of CC-SUES
				The criterion is self-explanatory		
		Organization of FDP/ Conference	National	GoI / State Government / Universities / Industries / Corporate Bodies/ International Organisations	Award of 2500	To be awarded to convener / coordinator

				The criterion is self-explanatory		
			International	Recognised International Professional Bodies	Award of 5000	To be awarded to convener / coordinator
				The criterion is self-explanatory		
		Consultancy	Intellectual	Analysis, Design & Estimation / proof checking etc.	Institution : Faculty 20:80	To be shared with co-workers
				i. The distribution shall be from the balance amount after paying GST, if any.		
			Utilizing Institutional Infrastructure	Research based or experiment / testing based projects	Institution: Faculty 60:40	To be shared with co-workers
				i. The distribution shall be from the balance amount after paying GST, if any.		
5	Patents	Indian (Applicant CC - SUES)	Published	Full Processing fees paid by SUES	Award of 2000	For each inventor belonging to CC - SUES, limited to a maximum of three inventors per patent
				The criterion is self-explanatory		
			Registered	Design	Award of 10000	
				The criterion is self-explanatory		
			Granted	Utility	Award of 25000	
				The criterion is self-explanatory		
		International (Applicant CC - SUES)	Published	Full Processing fees paid by SUES	Award of 2000	For each inventor belonging to CC - SUES, limited to a maximum of three inventors per patent
				The criterion is self-explanatory		
			Registered	Design	Award of 5000	
				The criterion is self-explanatory		
			Granted	Innovation	Award of 10000	
				The criterion is self-explanatory		
			Granted	Utility	Award of 20000	
				The criterion is self-explanatory		
		Applied by Individual (Indian/International)	Granted	Design/ Innovation/ Utility Processing fees borne by applicant	Award of 5000	To be shared equally among SUES Inventors
				The criterion is self-explanatory		

		Technology Transfer	Patent in the name of Institution	Product / Design	Award of 15% of the pay-off / licencing fees / royalty	To be shared by the technology transfer team
				i. The award shall be given only when the minimum pay-off / licencing fee / royalty received is Rs.1,00,000/- ii. The minimum award amount shall be Rs.25,000/-		
	Copyright	Applied by CC-SUES	Ownership	Full Processing fees paid by SUES	Award of 5000	To be shared equally by all
				The criterion is self-explanatory		
		Applied by Individual	Ownership	Processing fees borne by applicant	Award of 2500	To be shared equally by all
				The criterion is self-explanatory		
6	Awards and Recognitions	Academic / Research / Societal Contribution		GoI, State Government, Institutions of National Importance notified by MoE-GoI, Public Universities, Nationally or Internationally recognized profession bodies like but not limited to IE(I), IEEE, ACM, CSI etc.	Award of 5000	Per awardee
				The criterion is self-explanatory		
		Best Paper Award	Published in Journal	First Author WoS/ Scopus/ ICI/ UGC CARE / PubMed/ ERIC/ DOAJ/ IEEE Xplore / Taylor & Francis	Award of 5000	For first author
				If a prestigious journal is not covered in the approved list, the HoI may request its inclusion with the approval of the Hon. Secretary.		

		Best Paper Award	Published in Conference Proceedings	First Author WoS/ Scopus/ ICI/ UGC CARE / PubMed/ ERIC/ DOAJ/ IEEE Xplore / Taylor & Francis	Award of 2000	For first author
				If the proceedings of a prestigious conference are not covered in the approved list, the HoI may request its inclusion with the approval of the Hon. Secretary		
		Merit Award in NPTEL FDP Course	Topper+Elite+ Gold Medal	Topper with >= 90%	Award of 2000	
				The faculty member shall submit the relevant NPTL certificate		
		Merit Award in NPTEL FDP Course	Elite+Gold Medal	>= 90%	Award of 1000	
				The faculty member shall submit the relevant NPTL certificate		
		Merit Award in ATAL FDP / ARPIT Refresher Course		>= 80% Marks	Award of 1000	
				The faculty member shall submit the relevant NPTL certificate		
7	e-Content Development	Compilation of a Complete Course		NPTEL/ SWAYAM/ /NMEICT/ e- PG-Pathshala/ CEC (Under Graduate)/ Recognised MOOCs platform/ Institutional LMS	10000	To be shared among all content developers of CC- SUES
				i. The faculty member shall submit the appointment / assignment letter from relevant authority		
				ii. The faculty member shall submit the completion certificate from relevant authority		
		Compilation of a Module in a Course		NPTEL/ SWAYAM/ /NMEICT/ e- PG-Pathshala/ CEC (Under Graduate)/ Recognised MOOCs platform/ Institutional LMS	2000	To be shared among all content developers of CC- SUES

				i. The faculty member shall submit the appointment / assignment letter from relevant authority ii. The faculty member shall submit the completion certificate from relevant authority		
		Translation of a Course to Urdu		NPTEL/ SWAYAM/ /NMEICT/ e-PG-Pathshala/ CEC (Under Graduate)/ Recognised MOOCs platform/ Institutional LMS	7500	To be shared among all translators of CC - SUES
				i. The faculty member shall submit the appointment / assignment letter from relevant authority ii. The faculty member shall submit the completion certificate from relevant authority		
		Translation of a Course to any Indian Language		NPTEL/ SWAYAM/ /NMEICT/ e-PG-Pathshala/ CEC (Under Graduate)/ Recognised MOOCs platform/ Institutional LMS	5000	To be shared among all translators of CC - SUES
				i. The faculty member shall submit the appointment / assignment letter from relevant authority ii. The faculty member shall submit the completion certificate from relevant authority		
8	Membership of Professional Bodies	To Sustain Professional Chapter		IEEE, SAE, ACM, ICI, AIMA, AIMS, HMA, HRD Network, SMS, SHRM, IFA etc.	Full Annual Subscription	To be given to required number of faculty as per chapter norms
				The criterion is self-explanatory		
		Individual	Life Membership paid once in the career	Applicant should have completed two years of service	Membership fee 5000	Maximum limit & restricted to any one professional body
				The criterion is self-explanatory		

9	Qualification Improvement	PhD		On award of first PhD degree by a university recognized by UGC	Incentive of 7500 / 5000 per month	Paid along with the salary		
				i. Incentive of Rs. 7500 for faculty members who acquire Ph. D. degree in a professional course, from the date of award of PC. ii. Incentive of Rs. 5000 for faculty members who acquire Ph. D. degree in a non-professional course, from the date of award of PC. iii. In the event a faculty member with Ph. D. degree in a non-professional course, subsequently acquires another Ph. D. degree in a professional course, the incentive may be upgraded from Rs. 5000 to Rs. 7500.				
				Certificate Course	NPTEL/ Other Recognised Courses	Examination Fee		
The faculty member should submit the proof of payment of examination fee to claim reimbursement from the HoI.								
10	Research Supervision	Award of Ph. D. degree		Research scholar may be from Research Centers of CC - SUES or any other University	Award of 5000			
				The Research Supervisor should submit the press note of the university showing the name of the candidate, name of the supervisor, title of thesis and date of award of Ph. D. degree.				
11	Faculty Excellence Awards	Overall Performance		Criteria as per Excellence Award Committee Recommendations*	Award of 10000			
				*Award to be based on the score of Academic Parameters from SUES Annual Performance Appraisal and total of the rewards received in S. No. 1 to 9 of Faculty Incentive Scheme. A committee shall be constituted to recommend suitable implementation policy for the excellence award.				
				This incentive is in abeyance until further orders.				

ANNEXURE – I

SULTAN UL ULOOM EDUCATION SOCIETY FACULTY INCENTIVE SCHEME STREAM - 1						
S. No.	Incentive for	Category	subcategory	Prerequisite	Incentive Amount (Rs)	Remarks
CC - SUES stands for Constituent College of Sultan UI Uloom Education Society						
1	Publication	Conference Proceedings	Conference Within India	First Author WoS / Scopus / ICI / UGC CARE / PubMed/ ERIC/ DOAJ/ IEEE Xplore / Taylor Francis	Publication charges of 5000 per paper	Maximum of 3 papers per annum per author
			Conference Abroad	First Author WoS / Scopus / ICI / UGC CARE / PubMed/ ERIC/ DOAJ/ IEEE Xplore / Taylor Francis	Publication charges of 10000	Maximum of 3 papers per annum per author
		Open Access Journals	First Author WoS / Scopus / ICI / UGC CARE / PubMed/ ERIC/ DOAJ/ IEEE Xplore / Taylor Francis	Publication charges of 10000	Maximum of 3 papers per annum per author	
2	Presentation	Conference	Conference within India	Organized by Institutions of National Importance notified by MoE-Gol, Deemed Universities / National Law Universities / reputed educational Institutions / private sector organizations	Participation cum publication charges of 2500	Maximum of 3 papers per annum per author
3	Participation	Conferences/ Seminars/ Workshops/ FDPs	Organized in India	Organized by Institutions of National Importance notified by MoE-Gol/Public Universities / National Law Universities / IPE / Governmental organisations / Deemed Universities	Participation charges of 5000	maximum per annum for 1 or multiple
4	External Grants	Consultancy	Intellectual	Analysis, Design & Estimation / proof checking etc.	Institution : Faculty 20:80	To be shared with co-workers
			Utilizing Institutional Infrastructure	Research based or experiment / testing based projects	Institution: Faculty 60:40	To be shared with co-workers
8	Membership of Professional Bodies	To Sustain Professional Chapter		IEEE, SAE, ACM, ICI, AIMA, AIMS, HMA, HRD Network, SMS, SHRM, IFA etc.	Full Annual Subscription	To be given to required number of faculty as per chapter norms
		Individual	Life Membership paid once in the career	Applicant should have completed two years of service	Membership fee 5000	Maximum limit & restricted to any one professional body
9	Qualification Improvement	PhD		On award of first PhD degree by a university recognized by UGC	Incentive of 7500 / 5000 per month	Paid along with the salary
		Certificate Course		NPTEL/ Other Recognised Courses	Examination Fee	
10	Research Supervision	Award of Ph. D. degree		Research scholar may be from Research Centers of CC - SUES or any other University	Award of 5000	

ANNEXURE – II

SULTAN UL ULOOM EDUCATION SOCIETY FACULTY INCENTIVE SCHEME STREAM II						
S. No.	Incentive for	Category	subcategory	Prerequisite	Incentive Amount (Rs)	Remarks
CC - SUES stands for Constituent College of Sultan Ul Uloom Education Society						
1	Publication	Books	Sole author	Peer reviewed / Recommended by duly constituted committee	Award of up to 20000 with a minimum of 10000	Per book
			With co-author(s)	Peer reviewed / Recommended by duly constituted committee	Award as above shared in the ratio 60:40 / 50:25:25	Award split per book among 2 / 3 authors of CC-SUES
			Editor	Peer reviewed volumes / conference proceedings / Handbooks	Award of 10000	Per volume
			Subsequent editions	Already published books	Award of Rs. 5000	Award split per book among authors of CC-SUES
		Chapters in Books	Sole author in edited volumes	Peer reviewed	Award of 2500	per chapter
		Journals (zero processing charges)		First Author WoS/ Scopus/ ICI/ UGC CARE / PubMed/ ERIC/ DOAJ/ IEEE Xplore / Taylor & Francis / EBSCO / JGATE	Award of 7500	No annual limit
4	External Grants	Research Projects	Sponsored	GoI / State Government / Universities / Industries / Corporate Bodies / International Organisations	Award of 2% of the received grant for projects over 1 lakh with minimum of 5000 and maximum of 50,000	To be Shared with co-investigator (s) of CC- SUES
		Organization of FDP/ Conference	National	GoI / State Government / Universities / Industries / Corporate Bodies/ International Organisations	Award of 2500	To be awarded to convener / coordinator
			International	Recognised International Professional Bodies	Award of 5000	To be awarded to convener / coordinator
5	Patents	Indian (Applicant CC - SUES)	Published	Full Processing fees paid by Institution	Award of 2000	For each inventor belonging to CC - SUES, limited to a maximum of three inventors per patent
			Registered	Design	Award of 10000	
			Granted	Utility	Award of 25000	
		International (Applicant CC - SUES)	Published	Full Processing fees paid by SUES	Award of 2000	For each inventor belonging to CC - SUES, limited to a maximum of three inventors per patent
			Registered	Design	Award of 5000	

			Granted	Innovation	Award of 10000	
			Granted	Utility	Award of 20000	
		Applied by Individual (Indian / International)	Granted	Design/ Innovation/ Utility Processing fees borne by applicant	Award of 5000	To be shared equally among SUES Inventors
		Technology Transfer	Patent in the name of Institution	Design / Product	Award of Rs. 1, 00, 000	To be shared by the technology transfer team
	Copyright	Applied by SUES	Ownership	Full Processing fees paid by SUES	Award of 5000	To be shared equally by all
		Applied by Individual	Ownership	Processing fees borne by applicant	Award of 2500	To be shared equally by all
6	Awards and Recognitions	Academic / Research / Societal Contribution		GoI, State Government, Institutions of National Importance notified by MoE-GoI, Public Universities, Nationally or Internationally recognized profession bodies like but not limited to IE(I), IEEE, ACM, CSI etc.	Award of 5000	Per awardee
		Best Paper Award	Published in Journal	First Author WoS/ Scopus/ ICI/ UGC CARE / PubMed/ ERIC/ DOAJ/ IEEE Xplore / Taylor & Francis	Award of 5000	For first author
		Best Paper Award	Published in Conference Proceedings	First Author WoS/ Scopus/ ICI/ UGC CARE / PubMed/ ERIC/ DOAJ/ IEEE Xplore / Taylor & Francis	Award of 2000	For first author
		Merit Award in NPTEL FDP Course	Topper+Elite +Gold Medal	Topper with >= 90%	Award of 2000	
		Merit Award in NPTEL FDP Course	Elite+Gold Medal	>= 90%	Award of 1000	
		Merit Award in ATAL FDP / ARPIT Refresher Course	Elite+Gold Medal	>= 80% Marks	Award of 1000	
7	e-Content Development	Compilation of a Complete Course		NPTEL/ SWAYAM/ /NMEICT/ e-PG-Pathshala/ CEC (Under Graduate)/ Recognised MOOCs platform/ Institutional LMS	10000	To be shared among all content developers of CC-SUES
		Compilation of a Module in a Course		NPTEL/ SWAYAM/ /NMEICT/ e-PG-Pathshala/ CEC (Under Graduate)/	2000	To be shared among all content

				Recognised MOOCs platform/ Institutional LMS		developers of CC-SUES
		Translation of a Course to Urdu		NPTEL/ SWAYAM/ /NMEICT/ e-PG- Pathshala/ CEC (Under Graduate)/ Recognised MOOCs platform/ Institutional LMS	7500	To be shared among all translators of CC - SUES
		Translation of a Course to any Indian Language		NPTEL/ SWAYAM/ /NMEICT/ e-PG- Pathshala/ CEC (Under Graduate)/ Recognised MOOCs platform/ Institutional LMS	5000	To be shared among all translators of CC - SUES
11	Faculty Excellence Awards	Overall Performance		Criteria as per Excellence Award Committee Recommendations*	Award of 10000	

ANNEXURE – III
SULTAN UL ULOOM EDUCATION SOCIETY
STATEMENT OF STREAM – 1 INCENTIVES SANCTIONED BY HoI

Name of the Constituent Institution :

Statement Submission Date :

(NOTE: All the criteria may not be applicable in all the months for an Institution.

Hence only the relevant criteria may be filled)

Publications – Conference Proceedings – Conference within India				
S. No.	Name of the Faculty Member	Title of the Conference	Dates of conference and place	Publication charges paid
1				
2				
Publications – Conference Proceedings – Conference Abroad				
S. No.	Name of the Faculty Member	Title of the Conference	Dates of conference and place	Publication charges paid
1				
2				
Publications – Open Access Journals				
S. No.	Name of the Faculty Member	Name of the Journal	Title of the paper	Publication charges paid
1				
2				
Presentation – Conference – Conference within India				
S. No.	Name of the Faculty Members	Name of the Conference	Title of the paper	Publication charges paid
1				
2				
Participation – Conferences / Seminars / Workshops / FDPs – Organized in India				
S. No.	Name of the Faculty Members	Name of the event	Organized by	Participation fees paid
1				
2				

External Grants – Consultancy – Utilizing Institutional Infrastructure				
1				
2				
Membership of Professional Bodies – To Sustain Professional Chapter				
S. No.	Name of the faculty member	Department	Name of the professional body	Annual Membership fee paid
1				
2				
Membership of Professional Bodies – Individual – Life Membership paid once in the career				
S. No.	Name of the faculty member	Years of service in the institution	Name of the Professional body	Life Membership fee paid
1				
2				
Qualification Improvement - PhD				
S. No.	Name of the Faculty member	Name of the supervisor	University	Date of award of Ph. D. degree
1				
2				
Qualification Improvement – Certificate Course				
S. No.	Name of the Faculty Member	Title of the Course	Course Offered by	Examination Fee Paid
1				
2				
Research Supervision – Award of PhD degree				
S. No.	Name of the Faculty Member	Name of the Research Scholar	University	Date of award of Ph. D. degree
1				
2				

ANNEXURE - IV

OCCASSIONS FOR PRESENTATION OF STREAM II INCENTIVE AWARDS

SULTAN UL ULOOM EDUCATION SOCIETY FACULTY INCENTIVE SCHEME STREAM II				
S. No.	Incentive for	Category	subcategory	Award to be given during
CC - SUES stands for Constituent College of Sultan UI Uloom Education Society				
1	Publication	Books	Sole author	College Day
			With co-author(s)	College Day
			Editor	Governing Council Meeting
			Subsequent editions	Faculty Meeting / Departmental Event
		Chapters in Books	Sole author in edited volumes	Faculty Meeting / Departmental Event
		Journals (Zero processing charges)		Governing Council Meeting
4	External Grants	Research Projects	Sponsored	College Day
		Organization of FDP/ Conference	National	Faculty Meeting / Departmental Event
			International	Governing Council Meeting
5	Patents	Indian (Applicant CC - SUES)	Published	Faculty Meeting / Departmental Event
			Design - Registered	College Day
			Utility - Granted	College Day
		International (Applicant CC - SUES)	Published	Faculty Meeting / Departmental Event
			Design - Registered	College Day
			Innovation - Granted	College Day
			Utility - Granted	College Day
		Applied by Individual (Indian / International)	Granted	Governing Council Meeting
		Technology Transfer	Patent in the name of Institution	College Day
		Copyright	Applied by SUES	Ownership
Applied by Individual	Ownership		Governing Council Meeting	
6	Awards and Recognitions	Academic / Research / Societal Contribution		College Day
		Best Paper Award	Published in Journal	Faculty Meeting / Departmental Event

		Best Paper Award	Published in Conference Proceedings	Faculty Meeting / Departmental Event
		Merit Award in NPTEL FDP Course	Topper+Elite+Gold Medal	Faculty Meeting / Departmental Event
		Merit Award in NPTEL FDP Course	Elite+Gold Medal	Faculty Meeting / Departmental Event
		Merit Award in ATAL FDP / ARPIT Refresher Course	Elite+Gold Medal	Faculty Meeting / Departmental Event
7	e-Content Development	Compilation of a Complete Course		Governing Council Meeting
		Compilation of a Module in a Course		Faculty Meeting / Departmental Event
		Translation of a Course to Urdu		Faculty Meeting / Departmental Event
		Translation of a Course to any Indian Language		Faculty Meeting / Departmental Event
11	Faculty Excellence Awards	Overall Performance		College Day