

(Established by Sultan UI Uloom Education Society) Accredited by NAAC; Affiliated to Osmania University

#### **Placement Committee**

The Placement Committeefor the academic year 2023-2024 will consist of the following members:

1. Chairperson : Prof. N.Saroja

2. Members

: Ms.Rafiya sultana

Dr. Najma Sultana

3. B.Ed. student : Mr.Abdullah

4. M.Ed. student: Ms. Afreen

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Advisor-cum-Director Ghulam Ahmed College of Education Road No. 3, Banjara Hills,

Hvderabad - 34



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# Placement Committee NOTICE

Date: 10-10-2023

The Placement Committee**meeting** will convene in the College Conference Hall on 13<sup>th</sup>October, 2023, at 11:15 a.m. The agenda for the meeting will consist of the following items:

- 1. Qirat.
- 2. Confirmation of the minutes of the previous meeting.
- 3. ApproachingSchools for placement of students.
- 4. Orientation to B.Ed. Students on School Placements.
- 5. Conducting placement interviews and follow-up.
- 6. Developing soft skills for students.
- 7. Vote of Thanks.

All the members of the Placement Committee are requested to attend the meeting without fail.

N. Sarcja Chairperson

All observing

Advisor-cum-Director
Ghulam Ahmed College of Education
Road No. 3, Banjara Hills,
Hvderabad - 34.



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# Placement Committee MINUTES OF THE MEETING

Date: 16-10-2023.

The minutes of the Placement Committeemeeting held on 13-10-2023 at 11:15 a.m. are as follows:

- 1. The meeting commenced with recitation of Qirat- a few verses from the Holy Quran were recited by Mr.Shabbir.
- 2. Reviewing the minutes of the previous meeting. The minutes of the previous meeting were confirmed.
- 3. Approaching Schools for placement of students. It was decided to contact the schoolsauthorities during practice teaching. The methodology teachers will approach the Heads of the schools when they visit the schools for observation and collect details of requirements of teachersfrom them.
- 4. Orientation to B.Ed. Students on School Placements
- 5. Conducting placement interviews and follow-up. The placement cell will organize interviews and prepare the list of selected/shortlisted students and request the school Heads to issue appointment letters to the students directly.
- 6. Developing soft skills for students- It was decided to conduct orientation to students onsoft skills. Resource persons from the MBA college of the campus will be invited. A workshop on facing interviews will be held for college students.
- 7. Vote of Thanks was delivered by Abdullah B.Ed. student.

#### **Members Present:**

1. Chairperson : Prof. N.Saroia

2. Members

: Ms. Rafiya sultana

Dr. Najma Sultana

3. B.Ed. student :

Abdullah

4. M.Ed. student : Afreen

Chairperson

Advisor-cum-Director Chulam Ahmed College of Education Road No. 3, Banjara Hills,

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# Placement Committee NOTICE

Date: 22-02-2024.

The Meeting of Placement Committee is scheduled to be held in the Conference hall of the college on 28-02-2024 at 10:45 AM, with the following items in the Agenda.

- 1. Qirat.
- 2. Confirmation of the minutes of the previous meeting held on 13-10-2023.
- 3. Compiling the teacher requirements of the schools.
- 4. Identifying the prospective schools and inviting them to conduct placement interviews in the college.
- 5. Planning Pre-Placement activities and allocating the same to the faculty members.
- 6. Vote of Thanks.

All the members of the Placement Committee are requested to attend the meeting without fail.

Chairperson

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Advisor-cum-Director/ Ghulam Ahmed College of Education Road No. 3, Banjara Hills

Hyderabad - 34.



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# Placement Committee MINUTES OF THE MEETING

Date: 29-02-2024.

The minutes of the Placement Committeemeeting held on 28-02-2024 at 10:45 AM are as follows:

- 1. The meeting commenced with recitation of Qirat- a few verses from the Holy Quran were recited by Mr.Shabbir.
- 2. Reviewing the minutes of the previous meeting. The minutes of the previous meeting were confirmed.
- 3. Compiling the teacher requirements of the schools. The teacher requirement data collected by the methodology teachers from various schools shall be complied and schoolwise/subject-wise lists will be prepared by Ms.Rafiya Sultana.
- 4. Identifying the prospective schools: It was decided that the placement committee, in consultation with other teachers, should short-list names of the schools for inviting them for conducting placement drives in the college.
- 5. Planning Pre- Placement activities:
  - Each Methodology teacher was assigned a few schools to interact with the school heads/ principals and to collect their teacher requirements for the next academic
  - Ms. Rafiya Sultana, in consultation with the methodology teachers, will compile the ii. requirements of the schools.
  - iii. Names of the students interested in placements and their resumes will be collected and communicated to the schools.
- The placement cell will finalize interview dates as per the requirements of the iv. schools and display the schedules on the college notice board.
- 6. The meeting terminated Vote of Thanks was delivered by Dr. Najma Sultana, Member.

#### **Members Present:**

1. Chairperson

Prof. N.Saroja

2. Members

: Ms. Rafiya sultana

Dr. Najma Sultana

3. B.Ed. student : Abdullah

4. M.Ed. student:

Afreen

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