



GHULAM AHMED COLLEGE OF EDUCATION

(Established by Sultan UI Uloom Education Society)
Accredited by NAAC; Affiliated to Osmania University

Grievance Redressal Committee

The Grievance Redressal Committee for the academic year 2023-2024 will consist of the following members:

1. Chairperson : Prof Vibha Asthana *Vibha*

2. Members : Dr.N.Saroja *NS*

Dr.M.Raju *Dr.M.Raju*

3.B.Ed. student : Mohd.Rizwan *M.R. Rizwan*

4. M.Ed student : Safoora Hina *Safoora*

Vibha Asthana
Advisor-cum-Director
Ghulam Ahmed College of Education
Road No. 3, Banjara Hills,
Hyderabad - 34.





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AGENDA

01/02/2024

There will be a meeting of the Grievance Redressal Committee in the College's Conference Hall on 3rd February, 2024, at 10:30 a.m. The meeting will consist of the following issues on its agenda:

1. Qirat.
2. Confirmation of the minutes of the previous meeting.
3. To frame the objectives of forming the Grievance Redressal Committee.
4. Resolving grievances of students, if any
5. Vote of Thanks.

All the members are kindly requested to be present at the meeting.

V. B. Ashwani

Chairperson

Advisor-cum-Director
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MINUTES OF THE MEETING

The meeting of The Grievance Redressal Committee of Ghulam Ahmed College of Education was called to order at 03rd February, 2024 at 10:30am in the Conference Hall of the College.

Members Present:

1. Chairperson : Prof Vibha Asthana 
2. Members : Dr.N.Saroja 
Dr.M.Raju 
3. B.Ed. student : Mohd.Rizwan 
4. M.Ed student : Safoora Hina 

Business Agenda:

1. Qirat.
2. Confirmation of the minutes of the previous meeting- The minutes of the previous meeting were confirmed.
3. To frame the objectives of forming the Grievance Redressal Committee- After a detailed discussion, the following objectives were framed.
To ensure effective solution to the student's grievances with an impartial and fair approach. The function of the cell is to look into the complaints lodged by any student, and judge its merit. The Grievance cell is also empowered to look into matters of harassment.
4. Resolving grievances of students, if any- Dr.Saroja said that there were no grievances from the students side.
5. Vote of Thanks was delivered by Safoora Hina M.Ed. student.



Chairperson

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NOTICE

Date: 07-10-2023

A Grievance Redressal Committee meeting is scheduled to take place in the conference hall of the college on 12-10-2023 at 11:45 am. The following items will be on the agenda for the meeting:

1. Qirat.
2. Confirmation of the minutes of the previous meeting.
3. Maintenance of water coolers
4. Repair of furniture in classrooms
5. Workshop on first aid
6. Vote of Thanks

All the members are requested to attend the meeting without fail.

Vibha Ashman

Chairperson

Advisor-cum-Director
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Vibha

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MINUTES OF THE MEETING

All of the following is included in the minutes of the Council meeting that took place in the Conference hall on 12th October, 2023 at 11:45 am:

Members Present:

1. Chairperson : Prof Vibha Asthana 
2. Members : Dr.N.Saroja 
Dr.M.Raju 
- 3.B.Ed. student : Mohd.Rizwan 
4. M.Ed student : Safoora Hina 

Business transacted:


1. Qirat.-Mohd.Rizwan recited a few words from the holy Quran to begin the meeting.
2. Confirmation of the minutes of the previous meeting- The minutes of the previous meeting were confirmed.

ACTION TAKEN REPORT: The following objectives were displayed on the notice board of the college.-To ensure effective solution to the student's grievances with an impartial and fair approach. The function of the cell is to look into the complaints lodged by any student, and judge its merit. The Grievance cell is also empowered to look into matters of harassment.

3. Maintenance of water coolers- Ms. Safoora Hina reported that water cooler on the ground floor is not working properly, the cooling of water is not as it should be. Prof. Vibha Asthana told Mr.Yusuf to immediately get it fixed.
4. Repair of furniture in classrooms- Dr.Raju reported that there were a few broken chairs in Hall no- 4, it was recommended to get them repaired immediately.
5. Workshop on first aid – There was a representation from students to get a program conducted on First aid measures for teachers. It was decided to conduct this program in November this year.
6. Vote of Thanks- Ms.SafooraHina M.Ed. Student presented a vote of gratitude to all attendees in recognition of their participation and significant contributions.



Chairperson


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