



GHULAM AHMED COLLEGE OF EDUCATION

(Established by Sultan Ul Uloom Education Society)
Accredited by NAAC; Affiliated to Osmania University

DISCIPLINE COMMITTEE

Date: 7/07 /2023

The members of the Discipline Committee for the year 2023-2024 will be as follows.

Chairperson : Dr. N. Saroja

Members:

1. Member- Ms. Noor Ul Huda
2. Member – Dr. Najma Sultana
3. Member – Mrs. Syeda Tauqeer Fatima
4. Member – Mr. Raziuddin Ahmed
5. Student of B.Ed. – Mohammed Shabbir Ali, Rausheen Rizwan Ahmed
6. Student of M.Ed. – Mohammed Amer Ali, Juveria Hamid

V. B. B. B.

Signature of the Chairperson

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N.S.
Huda
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R. A. A.



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GHULAM AHMED COLLEGE OF EDUCATION
BANJARA HILLS, HYDERABAD

Notice

Date: 20th February, 2024

There will be a meeting of the Discipline committee on 22nd February, 2024 at 11:00 A.M in the conference room. The agenda of the meeting will be as follows.

1. Qirat.
2. Confirmation of the minutes of the previous meeting.
3. Communication of Discipline Guidelines.
4. Fostering a Supportive Environment.
5. Attendance and Departure Protocol.
6. Vote of thanks.

All the members of the committee are requested to attend the meeting without fail.

N. Saroja

Dr.N. Saroja,
Chairperson-Discipline Committee

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V. Anand

Advisor-cum-Director
Ghulam Ahmed College of Education,
Road No. 3, Banjara Hills,
Hyderabad - 34.





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Minutes of the meeting

Date: 24th February, 2024

The minutes of the meeting of Discipline committee which met on 22nd February, 2024 at 11:00am are as follows.

Members present for the meeting

Chairperson:

1. Dr.N. Saroja ✓

Members:

2. Member- Ms. Noor Ul Huda *Noor*
3. Member –Dr. Najma Sultana *Najma*
4. Member –Mr. Raziuddin *Razi*
5. Student of B.Ed. – Syeda Nausheen *Nausheen*
6. Student of M.Ed. –Mohammed Amer Ali *Amer*

Business Transacted:

- The meeting commenced with the recitation of Qirat a few verses from the Holy Quran by Fasiha Bareen.
- The minutes of the previous meeting were approved.
- It was decided to give the responsibility of communicating rules and regulations regarding discipline to be communicated to all students through orientation programs by Mrs. Syeda Tauqeer Fatima and was made Incharge of this.
- Committee members suggested to establish a nurturing atmosphere within the college that supports students in fully engaging in both academic pursuits and extracurricular activities. Ms. Noor Ul Huda was made in charge of this and she was asked to take help from Mrs. Rafiya Sultana.
- Dr. N. Saroja, decided that all the mentors were given responsibility to have a track of the student's attendance and report weekly. Students are required to attend all classes without fail and not leave the college premises early unless authorized by the college authorities.
- The meeting ended with the vote of thanks by the chair person.

Vote
Advisor-cum-Director
Ghulam Ahmed College of Education
Road No. 3, Banjara Hills,
Hyderabad - 34.



N. Saroja
Dr. N. Saroja,
Chairperson-Discipline Committee



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BANJARA HILLS, HYDERABAD

Notice

Date: 17th October, 2023

There will be a meeting of the Discipline committee on 19th October, 2023 at 11:00 A.M in the conference room. The agenda of the meeting will be as follows.

1. Qirat
2. Confirmation of the minutes of the previous meeting.
3. Mandatory ID Card Policy.
4. Mentor – Mentee Task Management.
5. Internship Regulations and Disciplinary Measures.
6. Vote of thanks.

All the members of the committee are requested to attend the meeting without fail.

Handwritten signatures:
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U. Secretary

Dr.N. Saroja,

Chairperson-Discipline Committee

V. S. B. K.

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Minutes of the meeting

Date: 21st October, 2023

The minutes of the meeting of Discipline committee which met on 19th October, 2023 at 11:00am are as follows.

Members present for the meeting

Chairperson:

1. Dr. N. Saroja *NS*

Members:

2. Member- Ms. Noor Ul Huda *NH*
3. Member- Dr. Najma Sultana *NJ*
4. Member-Mr. Raziuddin Ahmed *RA*
5. Student of B.Ed. - Syeda Nausheen *SN*
6. Student of M.Ed. -Mohammed Amer Ali *MAA*

Business Transacted:

- The meeting commenced with the recitation of Qirat a few verses from the Holy Quran by Amtul Rahman Haneefa.
- The minutes of the previous meeting were approved.
- It was decided to make it mandatory for Students to wear their college ID cards at all times while on campus and in their respective classrooms to ensure security and identification.
- Timely completion of tasks by mentors was ensured through regular checks to monitor their progress, with an emphasis placed on the importance of submitting work on time.
- Reviewing the established rules and regulations and fostering a positive and professional approach by the mentees within schools, while prioritizing the management of any intern misconduct or breaches of conduct, could lead to disciplinary actions.
- The meeting ended with the vote of thanks by the chair person.

NS
Advisor-cum-Director
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NS Saroja
Dr.N. Saroja,
Chairperson-Discipline Committee