

**GHULAM AHMED COLLEGE OF EDUCATION**  
**(Muslim Minority Institution)**  
**Accredited with “B<sup>++</sup>” grade by NAAC**  
**Affiliated to Osmania University**



**HAND BOOK**  
**CUM**  
**PROSPECTUS**  
**(2021-2023)**

Established by:  
**Sultan-ul-Uloom Education Society**  
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## **THE SULTAN UL ULOOM EDUCATION SOCIETY**

The Sultan Ul Uloom Education Society (SES) was founded by a group of eminent citizens of Hyderabad. It symbolizes the tree of knowledge and creative learning. Thousands of students have enjoyed its comfortable shade. Even more have climbed to great future through its many branches.

‘**LIGHTED TO ENLIGHTEN**’ with this as its motto, the SES was established in the year 1980, by a few likeminded people who wanted to provide quality education to the minority students of Hyderabad. In the years that followed, various institutions were set up by the SES.

Today over 10000 students are enrolled in various disciplines provided by the eight institutes run by the Society. Spread over a sprawling campus in the posh Banjara Hills, the complex houses: Muffakam Jah College of Engineering & Technology, Ghulam Ahmed College of Education, Amjad Ali Khan College of Business Administration, Sultan-Ul-Uloom College of Law, Pharmacy college Junior College and group of Sultan-Ul-Uloom Public Schools.

## **GHULAM AHMED COLLEGE OF EDUCATION**

Ghulam Ahmed College of Education was established by the Sultan-Ul-Uloom Education Society in the year 1985. It was previously known as Sultan-Ul-Uloom College of Education. As a tribute to Late Mr. Ghulam Ahmed who served as the Hon. Secretary of the Society for 15 years, the name of the college was changed to Ghulam Ahmed College of Education in April 1999. The courses being offered in the college at present are B.Ed., M.Ed and D.Ed.

The college is affiliated to Osmania University and the State Government has recognized it as a Minority Institution. The National Council for Teacher Education (NCTE) has accorded its recognition to all the courses in the college.

## **MEMBERS OF THE COLLEGE GOVERNING COUNCIL**

Mr. Syed Abdul Wahab- **Chairman**, Mr.Nisar Ahmed, Dr. Mir Akbar Ali Khan, Mr. Abdul Aleem , Mr. Akheel Ahmed, Mr.Md.Abdul Mateen, Mr.Mohd.Fathe Khaliq- Members; Osmania University Representative, Nominee of Govt. of A.P. as members and Principal, Ghulam Ahmed College of Education as Ex-officio member.

## **VISION**

To produce quality teachers through holistic teacher education by igniting young minds towards excellence in education and societal commitment.

## **MISSION OF THE COLLEGE**

1. To be a leader in providing flexible, quality teacher education to the minority student teachers of the community.
2. To provide a high standard of training to student teachers through the B.Ed. and M.Ed. courses.
3. To develop an integrated personality in its students.
4. To orient the students in the foundations of research.
5. To acquaint the in service teachers with the latest trends/contemporary issues in education and help them solve their problems.

## **VALUES OF THE COLLEGE**

The core values pursued by the college are as follows: **1.** fostering intelligence and ethics, rather than be a simple messenger of knowledge. **2.** Ensuring overall development of student teachers. **3.** Imbibing a sense of commitment towards community welfare and eradication of illiteracy among students. **4.** Working towards improvement of quality in staff and students through use of latest technology. **5** Relating education to real life by providing practical field experience in order to adapt to the changes in society. Improving the practical researching capacity of students. **6.** Developing life skills in students.

## **OBJECTIVES OF THE COLLEGE**

- To help the students, especially of the minority community, to prepare themselves for the teaching profession.
- To imbibe in the students the spirit of selfless and dedicated service to the community.
- To help the students to start their own education institutions for the benefit of Secondary and Higher Secondary children and the community at large.
- To prepare the students to start adult education centres in order to spread literacy among the illiterate adults in the community.
- To encourage brilliant students to take active part in Research Project pertaining to education.

## **ADMISSIONS**

A candidate applying for admission to the B.Ed course must have passed the Degree Examination (B.A./B.Sc./B.Com.) of any recognized University and also qualify in the B.Ed. Common Entrance Examination. A candidate applying for admission to M.Ed. course must have passed the B.Ed of any recognized University and also qualify in the M.Ed. Entrance Examination. Being recognized as a Muslim Minority Institution, the

College gives priority to Minority applicants on the basis of merit in the Common Entrance Examination.

### **SCHOLARSHIPS**

Students are awarded scholarships from the following organizations.

The details can be taken from the office of 1. Social Welfare (BCW) 2. Minority Welfare.

### **DURATION OF COURSES**

The duration of the course for B.Ed and M.Ed will be Two (2) academic years.

### **CODE OF CONDUCT FOR THE STUDENTS:**

#### **RULES AND REGULATIONS TO BE FOLLOWED BY STUDENTS**

1. Students are not permitted to resort to strikes and demonstrations in the college premises. Participation in any such activity shall automatically result in their dismissal from the college.

2. The students should dress decently to the college.

3. The college premises and buildings shall be kept clean; writing and sticking posters and notices on the building walls is strictly prohibited

4. Any student responsible for bringing outsiders into the college campus for settling student disputes will be expelled from the college.

5. The students may go on picnics at their expenses. The college will not defray any expenses of the outing.

6. Smoking, consumption of alcoholic drinks, gambling of any kind is prohibited in the college premises.

7. Regularity and punctuality are expected from each student. Any student who fails to obtain 80% of attendance in any of the papers will not be permitted to appear for the final examination. If a student remains absent continuously for one week without prior intimation, his/her name will be struck off the rolls.

The students are expected to be regular in their class work and should conduct themselves in a disciplined manner. They should abide by such rules of discipline and conduct as stipulated by the college from time to time.

8. Fees must be paid in one instalment within two weeks of 1st Semester in the College

9. The principal of the college is the final authority as regards the discipline in the institution and has full powers to suspend, fine, rusticate and take any other action, which is deemed necessary.

10. The conduct of the students should be exemplary, not only within the premises of the college but also outside.

11. The students are informed that they should furnish the latest addresses of their parents/guardians in the Principal's Office. Any change of address of the parents/guardian should also be informed immediately, in the college office.

12. **Ragging** is prohibited. Any student participating in ragging is liable to be summarily expelled from the college without any enquiry. Ragging on campus and off campus is strictly prohibited and it is a cognizable offence.

13. The students of the College are expected to behave politely with the members of the staff and other fellow students. Names to students indulging in disorderly behaviour in and out of the class or resorting to agitation, are liable to be struck off the roles.

### **BASIC STRENGTH OF BOTH B.Ed. and M.Ed. courses**

B.Ed. – 100 students

M.Ed. - 50 students.

### **INFRASTRUCTURE**

The College is housed in a spacious building, with a total area of 4000 sq.mts. There are 8 spacious classrooms, a big seminar hall equipped with modern audio-visual equipment, a library-cum-reading room and well equipped laboratories for different subjects.

### **LIBRARY**

The College has a well-stocked library. Apart from books covering subjects of instruction, the library has an impressive collection of reference materials and digital resources.

### **The total number of Volumes available in the College Library as on date are as follows:**

10,706  
Journals -024

### **LABORATORIES**

There are 5 spacious laboratories for mathematics, science, psychology, social studies, and educational technology. All the laboratories are well equipped to develop various skills in the trainee teachers.

#### **Science Laboratory**

The trainees conduct experiments in physical science and biological science on topics related to the secondary school syllabus. They develop portable kits and improvised apparatus.

#### **Mathematics Laboratory**

Equipped with necessary furniture, graph boards, roller boards, geometry instrument boxes, different models of geometrical solids, mathematical kits, etc. The students use the laboratory for preparation of teaching aids like charts, models, flash cards, working models, special charts and low cost apparatus.

#### **Psychology Laboratory**

Well equipped with various Psychological tests like Personality, Aptitude, Interest, etc. The students are exposed to the procedure for conducting these tests and interpreting the results.

#### **Social Studies Laboratory**

Well equipped with maps, charts, specimen and meteorological instruments. Students develop teaching aids with the help of this equipment

#### **Education Technology Laboratory**

Has an LCD Projector, overhead projector, slide projector, computers with multimedia and internet facility etc. The students prepare transparencies and slides which facilitate them in teaching. They also make power point presentations on computers in different subjects.

**SAFETY NORMS & CHECKS** The safety measures and checks are followed in buildings, laboratories and in other critical installations as per the standard norms. The entire campus is equipped with a modern fire fighting system. In addition all the buildings are fitted with fire extinguishers

**EMERGENCY MEDICAL CARE AND FIRST-AID** The college provides First-Aid and medical help at the centralized place with trained staff. The health center is equipped with four beds and common medicines. To meet the emergency medical attention, college has appointed a doctor and a staff nurse. A special ambulance has been provided to meet critical medical care needs.

### **STRUCTURE OF B. Ed. COURSE – 2021 – 2023**

#### ***Semester – I***

##### ***A. Theory***

EDN – 01 - Paper - I Philosophical Perspectives of Education

EDN -02 – Paper – II Assessment for Learning

EDN-03 – Paper – III Psychology of Childhood and Adolescence

EDN-04 a - Paper – IV (a) Pedagogy of a school subject (I / II Method)  
(Mathematics, Social Sciences, Biological Science)

EDN-05 a -Paper – V (a) Pedagogy of a school subject ( I / II Method)  
(Languages, Physical Science)

##### ***B. Practicum***

EDN 06 (EPC1) – Paper - VI Self Development (Communicative English, Life Skills & Yoga)

##### ***C. Internship – Phase I: 6 days***

EDN-07 a Paper-VII (a) Observation Record (Observation of Regular Teachers Teaching)

#### ***Semester – II***

##### ***A. Theory***

EDN-04 b -Paper-IV (b) Pedagogy of a school subject (I / II Method)  
(Mathematics, Social Sciences, Biological Science)

EDN-05 b -Paper-V (b) Pedagogy of a school subject (I / II Method)( Languages, Physical Science )

EDN-08-Paper-VIII Sociological Perspectives of Education

##### ***B. Practicum***

EDN-09-Paper-IX Microteaching & Reflective Teaching ( I / II Method)

EDN-10-Paper-X Microteaching & Reflective Teaching ( I / II Method)

EDN 11 (EPC2) – Paper -XI ICT Mediation in Teaching – Learning

##### ***C. Internship – Phase II: 15 days***

EDN-12 a -Paper-XII (a) Teaching Practice-Period plan Record (5 lessons) ( I / I Method)

EDN-13 a - Paper-XIII (a) Teaching Practice-Period plan Record (5 lessons) ( I / I Method)

#### ***Semester – III***

##### ***A. Theory***

EDN-14-Paper-XIV School Organization and Management

EDN-15-Paper-XV Inclusive Practices

EDN-16 -Paper –XVI Health & Physical Education

##### ***B. Practicum***

EDN-17 (EPC 3) - Paper-XVII Drama & Art in Education

EDN -18 (EPC 4) Paper-XVIII Reflective Reading

##### ***C. Internship – Phase III: 40 days***

EDN-12 b - Paper-XII (b) Teaching Practice-Period plan Record (20 lessons) ( I / II Method)

EDN-13 b - Paper-XIII (b) Teaching Practice-Period plan Record (20 lessons) (I / II Method)

**Semester – IV**

**A. Theory**

EDN-19- Paper – XIX Contemporary Education in India

EDN-20 -Paper-XX Environmental Education: Issues and Concerns

EDN-21 -Paper-XXI \* Electives:

1. Peace Education 2. Practical ethics 3. Guidance and counselling 4. Entrepreneurship Training 5. Tribal Education 6. Classroom Management & Organization 7. Disaster Management Education

**B. Internship – Phase IV: 59 days**

EDN-12 c - Paper-XII (c) Teaching Practice-Period plan Record (15 lessons) (I / II Method)

EDN-13 c - Paper-XIII (c) Teaching Practice-Period plan Record (15 lessons) ( I / II Method)

EDN-12 d - Paper-XII (d) Practical Examination – Final Lesson (I / II Method)

EDN-13 d - Paper-XIII (d) Practical Examination – Final Lesson (I / II Method)

EDN-07 b - Paper VII (b): Reflective Journal

Research-based Report (Action Research)

Community experience – based Report (Awareness camps, Rallies & Field Trips; School Management Committees (SMCs), PTA meetings and other school records e- portfolio, CCE